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| ACTIVITY / SITUATION: ***Sports Hall*** ***Athletics***  DSSN Hosted by – Longdean School.  SITE LOCATION: Longdean  RISK ASSESSMENT REF: ***SHATH*** SHEET: ***1 of 2***  REVIEW DATE: **January 2024**  ASSESSOR: Chloe Barden | | | Persons at Risk | | | | | **NOTES ON RISK RATES:**  **SEVERITY:**  A – Death, major injury, damage, loss of property  B – 3 days abs, moderate injury / damage  C – Minor injury, loss / damage  **LIKELIHOOD:**  1 – Extremely likely to occur  2 – Likely to occur  3 – Unlikely to occur  **RISK LEVEL:** H – High M – Medium L – Low | Risk Rate | | |
| Employees | Students | Other Users | Contractors | Public | Severity | Likelihood | Risk level (after control measure) |
| **ACTIVITY/ HAZARD** | **Haz No.** | **IDENTIFIED RISK** | **PRECAUTIONS AND CONTROLS** |
| Spectators on court | 1 | Non-participants converging on race lane area causing runner to trip |  | ✓ |  |  | ✓ | All spectators reminded to stay off of the playing area. Spectator area set away from the courts or outside of the hall if possible | C | 3 | L |
| Movement of equipment | **2** | Incorrect carrying of reversa boards or incorrect set up of equipment | ✓ | ✓ | ✓ |  |  | All equipment set up by trained staff to specifications pre-set by organisers. Heavy equipment carried in 2’s in correct accordance with manual handling | B | 3 | L |
| Running / Jumping | **3** | Pulled muscles caused by inadequate warm-up. |  | ✓ |  |  |  | Provide warm-up time at the start of each competition. Also include stretches of major muscle groups. | C | 3 | L |
| Running / Jumping | **4** | Slips and twists of lower limbs in wet conditions and / or uneven surface. |  | ✓ |  |  |  | Ensure surface is checked prior to use and any spills wiped immediately | C | 3 | L |
| Reversa Board | 5 | Connection with reversa board being incorrect |  | ✓ |  |  |  | Correct rebound technique is shown at start of event. | C | 3 | L |
| Relay equipment | 6 | Tripping on equipment during obstacle relay. Hitting relay team with baton |  | ✓ |  |  |  | Participants given demo before activity starts to ensure they know how to use equipment safely. Foam batons used for change overs | C | 2 | L |
| Long jump indoors | **7** | Slips on dusty floor and bruising caused by contact with hard surfaces. |  | ✓ |  |  |  | Advise cleaning staff re floor condition. Check student footwear is secure. Provide adequate landing area of matting. | C | 2 | L |
| Throwing events | **8** | Soft javelin shape and medicine ball heaviness can cause bruising, when carried or being thrown. | ✓ | ✓ |  |  |  | Limit number of items to be carried. Javelins vertical. Throw in one direction only. | B | 3 | L |
| Throwing events | **8** | Hitting another participant |  | ✓ | ✓ |  | ✓ | Carry implements back to throwing area.  All stand behind thrower. Demonstrate safe retrieve (N.B.When all items have been thrown) | C | 3 | L |
| Throwing events | **9** | Falling when throwing |  | ✓ |  |  |  | Throwing area should provide good grip to avoid slips. | C | 3 | L |
| Speed bounce | **10** | Mat slipping during bounce and participant falling |  | ✓ |  |  |  | Mat secured to the floor or held to ensure it is sturdy for participants throughout their time | C | 2 | L |
| Vertical jump | **11** | Participant jumping into the wall |  | ✓ |  |  |  | Encourage participant to jump up bending knees and pushing from the floor vertically. | B | 3 | L |
| All events | **12** | Not adhering to the rules of each activity |  | ✓ |  |  | ✓ | Events should be supervised by capable and competent instructors | C | 3 | L |
| Fire Escape | **13** | Children or parents exiting the door inappropriately. Blocking the exit with equipment. |  | ✓ |  |  | ✓ | Reminder to use the main exit doors and to keep the exit clear at all times | C | 3 | L |
| Unaccompanied children leaving the event without parental or school supervision | **14** | Children leaving un accompanied or with an adult not in direct supervision. Child exiting into carpark and not looking. |  | ✓ |  |  | ✓ | Briefing for school staff to ensure all children have designated meeting point for school and are not allowed to leave without prior agreement from school staff should a parent come to collect them from the venue | A | 3 | M |
| Spectators | **15** | Outside Spectators |  | ✓ |  |  |  | Spectators kept out of the playing area within safe distance. | C | 3 | L |
| Fire Escape | **16** | Children or parents exiting the door inappropriately. Blocking the exit with equipment. |  | ✓ |  |  | ✓ | Reminder to use the main exit doors and to keep the exit clear at all times | C | 2 | L |
| Toilets | **17** | Participants getting lost when going to the toilet | ✓ | ✓ |  |  |  | Toilet arrangements clearly pointed out participants know where to go. Member of staff from each school to accompany participants to the toilet to ensure safe passage to and from the activity | C | 3 | L |
| Unaccompanied children leaving the event without parental or school supervision | **18** | Children leaving un accompanied or with an adult not in direct supervision. Child exiting into carpark and not looking. |  | ✓ |  |  | ✓ | Briefing for school staff to ensure all children have designated meeting point for school and are not allowed to leave without prior agreement from school staff should a parent come to collect them from the venue | C | 1 | L |
| Child Protection | **19** | Staff and supervising adults | ✓ | ✓ |  |  |  | Ensure all staff and supervising adults adhere to schools own child protection and safeguarding policy | C | 2 | L |
| **20** | Children Photographed | ✓ | ✓ |  |  |  | Ensure all photographs shared with DSSN are compliant with own schools safeguarding protocols. Schools must tick the photo consent form on the registration form to allow DSSN to take photos. Otherwise no photos will be taken | C | 2 | L |
| Medical History | **21** | Asthma attacks and health implications. | ✓ | ✓ |  |  |  | Ensure staff are fully aware of their student’s health history and requirements before taking part. Take first aid equipment to use if needed. Have good communication facilities between school office & organisers (phones, radio). | C | 2 | M |